

嚴重特殊傳染性肺炎（COVID-19）疫情期間
醫療機構辦理境外人士來臺就醫申請管理要點

**Directions for the Management of Medical Institutions Handling
Applications by Foreign Nationals for Medical Care During the
COVID-19 Pandemic**

一、前言

I. Introduction

我國長期推動國際醫療服務，協助各國來臺就醫之病人，屢受國際媒體報導，並藉此深化國際友誼。惟因全球嚴重特殊傳染性肺炎（COVID-19）疫情影響，中央流行疫情指揮中心（以下簡稱指揮中心）於一百零九年三月十九日頒布邊境管制措施，限制境外人士入境，致使部分國外病人無法來臺而中斷治療。現考量國內疫情穩定，且醫療量能尚有餘裕，為延續「Taiwan can help, and Taiwan is helping!」之精神，爰訂定本要點。「醫療服務國際化推動計畫」會員機構欲協助境外人士來臺就醫，應依據本要點規定及指揮中心發布之各項防疫必要措施，辦理國際病人入境申請及醫療服務作業。

To assist patients from various countries in seeking medical care in Taiwan, Taiwan has been promoting international medical services for a long time, which has been repeatedly reported by international media, thereby deepening international friendships in the process. However, due to the severe Coronavirus Disease 2019 (COVID-19) pandemic all over the world, the Central Epidemic Command Center (hereinafter referred to as “CECC”) announced border control measures on March 19, 2020, which bar foreign nationals from entering Taiwan; as a result, some foreign patients are unable to visit Taiwan, thereby interrupting the treatment they receive. Considering that the epidemic situation in Taiwan is currently stable, and that there is sufficient health care capacity in Taiwan, these Directions have been formulated with a view to continuing the spirit of “Taiwan can help, and Taiwan is helping!” Member institutions of Taiwan Task Force for Medical Travel wishing to assist foreign nationals in seeking medical care in Taiwan,

shall handle applications for entry to Taiwan by international patients and medical services for international patients in accordance with the provisions of these Directions and the necessary epidemic prevention measures announced by CECC.

二、作業流程規範

II. Process and Requirements

(一)申請資格及所需文件資料

(I) Eligibility Requirements and Required Documents and Information

針對嚴重特殊傳染性肺炎疫情期間，申請人申請入臺就醫資格、伴醫限制及所需文件資料如下，且申請時應依「外國護照簽證條例」、「香港澳門居民進入臺灣地區及居留定居許可辦法」以及「大陸地區人民進入臺灣地區許可辦法」規定辦理：

The eligibility requirements for applicants to seek medical care in Taiwan, restrictions on accompanying companions, and required documents and information during the COVID-19 pandemic are listed as follows. Relevant applications shall be handled in accordance with the “Statute Governing the Issuance of ROC Visas in Foreign Passports,” “Regulations Governing Permits for Hong Kong and Macao Residents Entering the Taiwan Area and Setting up Residence or Registered Permanent Residence in R.O.C.,” and “Regulations Governing the Approval of Entry of People of the Mainland Area into Taiwan Area.”

1.就醫資格及伴醫限制：

A. Eligibility Requirements for Applicants to Seek Medical Care in Taiwan and Restrictions on Accompanying Companions:

- (1) 就醫資格：已接受我國醫療機構特殊治療項目診治服務，且具醫療必要性及療程延續性之申請人。上開特殊治療項目，係指

移植手術、癌症治療（包括：質子治療、免疫療法、細胞治療等）、生殖醫學，或由醫療機構提出說明該手術、治療服務之特殊性與獨特性且經衛生福利部（以下簡稱本部）同意。

a. Eligibility requirements:

Applicants who have received diagnosis and treatment services for special treatment items which are medically necessary and involve continuity of treatment, are eligible to seek medical care in Taiwan. The special treatment items mentioned above refer to transplant surgery, cancer treatment (including proton therapy, immunotherapy, and cell therapy), reproductive medicine, or surgeries and treatment services whose particularity and uniqueness are explained by medical institutions and which are approved by the Ministry of Health and Welfare (hereinafter referred to as “MOHW”).

(2)伴醫限制：來臺就醫之申請人，得申請其配偶或三親等內親屬共二人隨行，必要時得經本部同意並符合我國相關規定，增列一位醫事人員或其他照護者隨行。

b. Restrictions on accompanying companions:

An applicant who wishes to seek medical care in Taiwan may apply for two people, including his/her spouse or relatives within the third degree of kinship to accompany him/her. If necessary, an additional medical staff member or caregiver may also accompany the applicant with the approval of MOHW and shall comply with the relevant laws and regulations in Taiwan.

2.所需文件資料：

B. Required Documents and Information:

(1)保險證明文件：提供醫療保險之保險金額為三萬美元以上之證

明文件，或相當金額之財力證明文件(如銀行存款證明或與我國醫療機構達成之付款協議)。

- a. Proof of overseas health insurance: The applicant shall present a health insurance certificate with a coverage of at least US\$30,000 or proof of an equivalent amount in financial resources (such as a bank deposit certificate or payment agreement reached with medical institutions in Taiwan).

(2) 檢疫切結書：申請人同意之切結書內容包含：

- b. Covid-19 Regulations Informed Consent: The content of the affidavit agreed by the applicant shall include the following:

- ① 自費配合我國機場入境及居家檢疫之採檢措施。
- ① COVID-19 testing measures to be followed during arrival at airports in Taiwan and home quarantine at the applicant's expense.
- ② 配合我國規定進行居家檢疫及自主健康管理，且相關費用為自費。
- ② Home quarantine and self-health management to be followed in accordance with the relevant laws and regulations in Taiwan at the applicant's expense.
- ③ 在臺期間確診之各項檢查費、醫療診治費用及隔離費用為自費。
- ③ In the event that the applicant is diagnosed as a confirmed COVID-19 case in Taiwan, all inspection fees, medical diagnoses and treatment fees, and isolation fees are borne by the applicant.
- ④ 遵守我國防疫相關規定及指揮中心發布之各項防疫措施。
- ④ Laws and regulations related to epidemic prevention in Taiwan and various epidemic prevention measures announced by

CECC shall be followed.

(3) 入境健康證明文件：擬入境我國之申請人於入境時，應提供表
定航班時間前二日內英文版 COVID-19 核酸檢驗陰性報告。

c. Health declaration document: An applicant planning to enter
Taiwan shall provide an English version of a negative COVID-19
RT-PCR test result issued within two days prior to the flight
schedule time.

(4) 入境防疫計畫書：醫療機構提交申請人入境後之檢疫及採檢措
施、在臺聯絡方式、居家檢疫住所、防疫交通接送安排、COVID-
19 確診應變處置與緊急醫療需求安排等。

d. Epidemic Prevention Plan: The medical institution shall submit
information regarding the applicant's quarantine and testing
measures upon arrival, contact information in Taiwan, residence
for home quarantine, transport arrangements for epidemic
prevention, confirmed COVID-19 case response measures and
arrangements for emergency medical needs.

(5) 醫療計畫書：醫療機構之療程安排及說明書（需敘明其療程之
入臺必要性）。

e. Medical Treatment Plan: The medical institution shall submit its
treatment arrangements and instructions (which need to state the
necessity for the applicant to enter Taiwan for treatment).

3. 前目之一及之二之文件資料，應由申請人提供予醫療機構代為申請；
前目之三之文件資料，應由申請人於旅客報到（check in）時或登機
前，向航空公司地勤人員主動出示，並於入境後提供醫療機構備存；
前目之四及之五之文件資料，由醫療機構代申請人申請時提出。

C. The first and second documents in the preceding items shall be provided

by the applicant to the medical institution for application on behalf of the applicant. The third document in the preceding items shall be presented by the applicant to the airline ground staff during check-in or before boarding and provided to the medical institution for safekeeping after arrival in Taiwan. The fourth and fifth documents in the preceding items shall be submitted by the medical institution during application on behalf of the applicant.

(二)作業流程(詳附圖)

(II) Process Flow (refer to diagram)

1. 醫療機構接洽防疫措施安排：

A. Arrangements for epidemic prevention by a medical institution:

(1) 申請人與醫療機構聯繫安排再次來臺就醫或擬接受來臺就醫之特殊治療項目服務，應具連續性或有入臺就醫之必要性；來臺就醫之申請人，得申請其配偶或三親等內親屬共二人隨行，必要時得增列一位醫事人員或其他照護者隨行。

a. The applicant shall contact the medical institution to arrange a revisit to Taiwan for medical care or a visit to Taiwan for special treatment services that are medically necessary and involve continuity of treatment. The applicant who wishes to seek medical care in Taiwan, may apply for two people, including his/her spouse or relatives within the third degree of kinship, to accompany him/her. If necessary, an additional medical staff member or caregiver may also accompany the applicant.

(2) 每位申請人應提供醫療保險之保險金額三萬美元以上之證明文件，或相當金額之財力證明文件。

b. Each applicant shall present a health insurance certificate with

coverage of at least US\$30,000 or proof of an equivalent amount in financial resources.

- (3) 醫療機構應協助申請人安排入境後之檢疫及採檢措施、在臺聯絡方式、居家檢疫住所、防疫交通接送安排、採檢措施、COVID-19 確診應變處置等，提交「入境防疫計畫書」；倘遇緊急醫療需要，需直送醫療機構治療者，醫療機構應提出就醫者及伴醫者之院內隔離措施安排及防疫措施說明。
- c. The medical institution shall assist the applicant in arranging quarantine and testing measures upon arrival, contact information in Taiwan, and residence for home quarantine; making transport arrangements for epidemic prevention; and confirmed COVID-19 case response measures, as well as submit the “Epidemic Prevention Plan.” If the applicant needs to be sent directly to the medical institution for medical treatment due to emergency medical needs, the medical institution shall propose arrangements for in-hospital quarantine measures and epidemic prevention measures for the applicant and his/her accompanying companions.
- (4) 醫療機構應充分告知申請人，應遵守我國相關法規規定，航程期間全程配戴口罩，於入境時，應提供表定航班時間前二日內英文版 COVID-19 核酸檢驗陰性報告，並配合我國機場入境採檢措施；入境後，應進行居家檢疫及自主健康管理，並於檢疫及自主健康管理期間屆滿時進行採檢措施，相關檢疫費用、採檢措施費用為自費；若於在臺期間確診者，各項檢查費、醫療診治費用及隔離費用等亦應自費，於每位申請人同意後簽署「檢疫切結書」。
- d. The medical institution shall fully inform the applicant that he/she shall abide by the relevant laws and regulations in Taiwan as

follows: The applicant shall wear a face mask throughout the entire flight. Upon arrival in Taiwan, the applicant shall present an English version of a negative COVID-19 RT-PCR test result issued within two days prior to the flight schedule time, and follow COVID-19 testing measures during arrival at airports in Taiwan. After arriving in Taiwan, the applicant shall undergo home quarantine and self-health management, and undergo testing measures upon completion of home quarantine and self-health management, with the quarantine and testing fees to be paid at his/her own expense. In the event that the applicant is diagnosed to as a confirmed COVID-19 case, all inspection fees, diagnoses and treatment fees, and isolation fees shall be borne by the applicant. Each applicant shall sign the “Covid-19 Regulations Informed Consent” after agreeing to the abovementioned.

2. 醫療機構代為申請：醫療機構於備妥申請入境之各項文件（申請人之保險證明、檢疫切結書、入境防疫計畫書及醫療計畫書），代申請人向本部或本部委託之國際醫療管理工作小組逐次提出申請。
 - B. Application by a medical institution on behalf of the applicant: The medical institution shall prepare all documents required for application for entry to Taiwan (the applicant’s proof of health insurance, affidavit for mandatory quarantine, epidemic prevention plan, and medical treatment plan), and then submit the application on behalf of the applicant to MOHW or the Taiwan Task Force on Medical Travel (TTFMT) commissioned by MOHW accordingly.
3. 簽證或入臺證申請：申請人或醫療機構取得本部同意函後，逕赴相關機關（構）辦理入境許可，分類如下：
 - C. Visa or entry permit application: After obtaining the approval letter

issued by MOHW, the applicant or the medical institution shall visit the relevant agencies to apply for an entry permit, which is categorized as follows:

(1)外籍人士：

a. Foreign nationals:

申請人赴我國駐外使領館、代表處、辦事處或其他外交部授權機關（構）申請入境許可。

The applicant shall visit one of the overseas Republic of China (Taiwan) embassies and missions, representative office or other agency (institution) authorized by the Ministry of Foreign Affairs to apply for an entry permit.

(2)大陸人士：

b. People of the Mainland China Area:

醫療機構取得本部同意函後，備妥申請入臺證之應備文件，代申請人向內政部移民署（以下稱移民署）各縣市服務站申請許可入境（不受理郵寄申請）。

After the medical institution receives the approval letter issued by MOHW and prepares the documents required for the entry permit application, the medical institution shall apply to a service center under the National Immigration Agency, Ministry of the Interior (hereinafter referred to as “NIA”) available in various counties and cities for an entry permit on behalf of the applicant (postal applications will not be accepted).

(3)港澳人士：

c. Hong Kong and Macao residents:

①港澳地區者：

① In Hong Kong and Macau:

港澳人士於醫療機構取得本部同意函後，依據所需各項申請文件資料，赴大陸委員會香港辦事處或大陸委員會澳門辦事處（駐地名稱：台北經濟文化辦事處）申請入境許可。

After the medical institution receives the approval letter issued by MOHW, the applicant shall visit the Taipei Economic and Cultural Office in Hong Kong or the Taipei Economic and Cultural Office in Macau to apply for an entry permit based on the required application documents.

② 港澳以外之海外地區者：

② In overseas regions other than Hong Kong and Macau:

港澳人士依本部同意函以及所需各項申請文件，赴我國駐外館處申請入境許可。

The applicant shall visit one of the overseas Republic of China (Taiwan) embassies and missions to apply for an entry permit based on the approval letter issued by MOHW and the required application documents.

4. 確認入臺時間：醫療機構應主動聯繫申請人，並了解其入臺航班時間、入住檢疫住所時間及到院進行醫療服務時間。

D. Confirmation of time of arrival in Taiwan: The medical institution shall actively contact the applicant and learn about his/her flight arrival in Taiwan, time of check-in to his/her residence for home quarantine, and time of arrival at the hospital for medical services.

5. 入臺檢疫：

E. Quarantine upon arrival in Taiwan:

- (1) 擬入境我國之申請人，於旅客報到（check in）時或登機前，主

動向航空公司地勤人員出示本部同意函及表定航班時間前二日內英文版 COVID-19 核酸檢驗陰性報告，於航程期間全程配戴口罩，並配合我國機場入境採檢措施，始得入境。

- a. An applicant who plans to enter Taiwan shall present the approval letter issued by MOHW and an English version of a negative COVID-19 RT-PCR test result issued within two days prior to the flight schedule time to the airline ground staff during check-in or before boarding. The applicant is required to wear a face mask throughout the flight, and shall follow the testing measures upon arrival at airports in Taiwan before entering Taiwan.

(2) 經許可入境之申請人，應配合指揮中心規定進行居家檢疫及自主健康管理；檢疫及自主健康管理期間屆滿時應配合自費採檢措施，檢驗結果為陰性者，始得前往醫療機構接受醫療服務。入境後醫療機構應負責安排其防疫旅館住所、交通接送、就醫安排等必要措施。

- b. An applicant who is permitted to enter Taiwan, shall undergo home quarantine and self-health management in accordance with the regulations promulgated by CECC. Upon completion of quarantine and self-health management, the applicant shall comply with the self-paid testing measures, and may only undergo medical services at the medical institution after receiving a negative COVID-19 test result. Upon the applicant's arrival in Taiwan, the medical institution shall be responsible for the necessary measures such as making arrangements for accommodation, transportation, and medical treatment.

(3) 經許可入境之申請人，若因緊急醫療需要，需直送醫療機構就醫者，醫療機構應安排申請人住院於專責病房或負壓隔離病房，

經一次自費採檢結果為陰性後，接受醫療處置，並於住院期間依「居家隔離、檢疫或自主健康管理者接受醫療照護時之感染管制措施」進行照護。

- c. For an applicant who is permitted to enter Taiwan but needs to be sent directly to the medical institution for medical treatment due to emergency medical needs, the medical institution shall arrange for the applicant to be admitted to a dedicated ward or a negative pressure isolation ward. The applicant shall undergo medical treatment after receiving a negative COVID-19 PCR test result at the applicant's expense. The medical institutions should follow the "Infection control guidance for caring patients under home isolation, home quarantine, or self-health management" when providing medical care service.
6. 在臺就醫、伴醫：申請人在臺期間依醫療計畫書進行醫療服務；伴醫者除特殊情形外，應於完成居家檢疫及自主健康管理後，始得至醫院探視。
- F. Seeking medical care in Taiwan and accompanying companions: The applicant shall undergo the medical services stipulated in the medical treatment plan while in Taiwan. Except for special circumstances, accompanying companions can only visit the applicant in the hospital after completing home quarantine and self-health management.
7. 出境：申請人完成醫療服務並於期限內出境。
- G. Departure: The applicant shall depart Taiwan within the specified period after completing the relevant medical treatment.

Process Flow for the Management of Medical Institutions Handling Applications by Foreign Nationals for Medical Care During the COVID-19 Pandemic

